

## Ethnicity and Race Reporting Form

In October 2007, the United States Department of Education (USDE) issued their final guidance to educational institutions on the adoption of new federal standards for collecting and reporting ethnicity and race data for students. Due to these changes, we are asking all parents and guardians to report their child's ethnicity and race under the new standards. Please fill out this form in order that we can record your child's information correctly.

**Student's Name:** \_\_\_\_\_

1. The USDE requires that ethnicity and race be collected separately using a specific two-part question, presented in a specific order. Both parts of the question must be answered.

**Part 1. Ethnicity: Is your child Hispanic/Latino?**

Choose only one.

☐ Hispanic/Latino

☐ Not Hispanic/Latino

**Part 2. Race: What is your child's race?**

Choose one or more regardless of ethnicity.

☐ a. American Indian or Alaska Native

☐ b. Asian

☐ c. Black or African American

☐ d. Native Hawaiian/Other Pacific Islander

☐ e. White

2. **Respondents may** select only one category for ethnicity, but may select multiple designations for race.
3. The categories for ethnicity are "Hispanic/Latino" and "Not Hispanic/Latino". Regardless of the category selected for ethnicity, respondents must still select one or more categories for race.

4. One of the major changes is the recognition that members of Hispanic populations can be of different races. The federal government would like to afford Hispanic/Latino populations the opportunity to better describe themselves according to their culture and heritage.
5. An additional category for race was created by separating “Asian or Pacific Islander” into two separate categories. The categories for race include “American Indian or Alaska Native”, “Asian”, “Black or African American”, “Native Hawaiian or Other Pacific Islander”, and “White”. Note that Hispanic/Latino is not a racial category.
6. The categories to be used when reporting aggregate data to the USDE differ from the categories to be used for data collection. Each student or staff member is associated with only one of the seven aggregate reporting categories listed below. Use of these seven categories for aggregate reporting eliminates the possibility of counting an individual twice.
  - Hispanic/Latino
  - American Indian or Alaska Native
  - Asian
  - Black or African American
  - Native Hawaiian or Other Pacific Islander
  - White
  - Two or More Races

Respondents who select “Hispanic/Latino” for ethnicity will be counted in this category for aggregate reporting to the USDE, regardless of the responses provided to the question on race.

Respondents who select “Not Hispanic/Latino” for ethnicity, and select more than one category for race, will be counted in the category “Two or More Races” for aggregate reporting to the USDE.

Respondents, who select “Not Hispanic/Latino” for ethnicity, and select only one category for race, will be counted in the single racial category for aggregate reporting to the USDE.

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Parent/Guardian Signature

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Date