



Technology and Internet User Agreement Form

Use of computers and other technology is a privilege and not a right. Because of the expense associated with acquiring this technology and the potential for damage to the equipment through misuse, the School has developed the following specific technology usage rules. Violation of any of the rules listed in this section may result in revocation of technology and/or Internet privileges and any other disciplinary consequences as may be deemed appropriate by the Principal.

- Students are prohibited from erasing, renaming, or making unusable anyone else's files, programs or disks.
- Students are prohibited from using someone else's password, e-mail account, impersonating another individual, or using any method of hiding or manipulating IP addresses.
- Students may not use school resources to make purchases of any kind or to advertise any products for purchase or sale.
- Students may not use school resources for any unlawful purpose such as illegal copying, plagiarizing, or illegal installation of software.
- Students are prohibited from writing or otherwise attempting to introduce any computing code designed to self-replicate, damage or hinder the performance of the computer's memory or filing system (i.e., introduction of a computer virus, "spamming" the e-mail system, etc.)
- Students are prohibited from using technology to annoy, harass, or bully others with inappropriate language, images or threats. See also, the Bullying & Cyber-Bulling section of this handbook.
- Students are prohibited from accessing any Internet sites containing obscenities or sexually explicit materials.
- Students are prohibited from using technology to break in to secure sites, accounts, or any efforts to hack or other illegal accounts.
- Students are prohibited from assembling or disassembling technology, computer networks, printers, or other equipment except as part of a class assignment or with permission of a classroom teacher.
- Students are prohibited from removing any software, hardware or computer technology from the School without express permission of the campus principal.

Personally Owned Devices

Technology devices may be used only with permission of the classroom teacher as part of the student's assignment or class project when the student is working in the classroom of the teacher who has granted such permission. Such permission does not extend beyond the teacher's classroom or to other times of the day, e.g., lunch, etc. Use of personal devices must adhere to the Technology and Internet Use Policy. The school will not be liable for personally owned devices brought on campus.

All students, teachers, and staff must sign a "Technology and Internet Use Agreement."

Technology Tools and Internet User Agreement Policy

***“Technology tools”** includes computers, SMART boards, projectors and any other forms of technology used in the educational process at the Fort Worth Academy of Fine Arts.*

Technology tools and the Internet are available to students and staff to enhance the curriculum and promote educational excellence. Use of school technology materials and Internet access will be provided to those who agree to act in a considerate and responsible manner. Information created, sent or received by email, the Internet or other means over the computers available to students and staff is the property of the Fort Worth Academy of Fine Arts and may be accessed at any time by the school for its review. In the event that a review reveals that this policy has been violated in any way or that a privilege of using technology tool or the Internet is being abused in any way, appropriate action will be taken against the individual or individuals involved.

Privileges

The use of the Fort Worth Academy of Fine Arts network services is a PRIVILEGE, not a right, and inappropriate use may result in a suspension or cancellation of those privileges. Any teacher, the Principal, and/or the Chief Academic Officer will decide what inappropriate use is and may deny, revoke, or suspend access to specific users.

Security

Security on any devices is a high priority. If you can identify a security problem within the network, you must immediately notify a teacher or the Principal.

- Do not demonstrate the problem to other users.
- Do not use another individual's account, forge messages, or post anonymous messages.
- Attempts to login to any system as any other user may result in cancellation of user privileges.
- Using another user's device under that user's name will result in a consequence of an appropriate nature.

Any other form of unauthorized access to the FWFA network will result in immediate cancellation of user privileges. This includes unauthorized use of the wireless network system.

Non-Compliance

Violators may be held responsible for reimbursement to the Fort Worth Academy of Fine Arts for any incurred expenses. Violations will be appropriately dealt with by any one or combination of the following consequences:

- After school detention;
- Saturday School;
- Suspension of the user's privileges to access the technology tools and/or Internet access for an appropriate length of time; and/or
- Revocation of the user's privilege to access the technology tools and/or Internet access.

Faculty members will be notified of the student's loss of privileges. *Students will still be expected to complete assignments as assigned.*

Offenses

The following actions do not comply with the privilege and responsibility that the user assumes with access to technology and the Internet and will be dealt with as stated above:

- Intentionally wasting resources.
- Using the school's hardware, software, or network for commercial purposes.
- Using the school's hardware, software, or network for personal entertainment purposes.
- Using the school's network to store personal files, unrelated to academic needs and requirements.
- Using the school's network to search for, transmit, receive, submit, or publish any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, offensive or illegal material.
- Vandalizing any part of the hardware, software or the network, including theft of any hardware or software.
- Downloading, installing, or running executable files from external sources.
- Writing or otherwise attempting to introduce any computing code designed to self-replicate, damage, or hinder the performance of the device's memory or filing system (e.g. introduction of a virus, "spamming" the e-mail system, etc.).
- Bypassing school network security measures, either by using a proxy, network tunnel, or any other method.
- Snooping on faculty members, other students, or any equipment, including by the use of key loggers, network packet sniffers, or any other method.
- Displaying or sending offensive messages or pictures on the network or while using any school-owned computer.
- Participating in teleconferencing or chat without permission.
- Using another's password.
- Revealing passwords to others.
- Trespassing in another's files, or misusing, or deleting another's files.
- Using email without permission and supervision.
- Interfering with the integrity of the network system and/or the e-mail system.
- Violating copyright laws. This includes plagiarism, as well as making illegal copies of school-owned software.



STUDENT COMPUTER/INTERNET USAGE AGREEMENT

I have read Fort Worth Academy of Fine Arts' Technology and Internet User Agreement, understand it, and agree to adhere to the principles and procedures listed within. I understand that until this agreement is signed and returned, I cannot access the Fort Worth Academy of Fine Arts' computer network. I also understand that additional rules and regulations may be added from time to time and that they become a part of this agreement. Should I break this agreement, I understand I may lose all computer/Internet privileges.

Student Name (Please Print)

Grade

Student Signature

Date

PARENT COMPUTER/INTERNET USAGE AGREEMENT

I understand that some objectionable materials may be accessed even with content filtering in place. I understand that individuals and families may be held liable for violations. I will accept responsibility for guidance of Internet use by setting and conveying standards for my son/daughter to follow when exploring on-line information and media on an independent basis. Fort Worth Academy of Fine Arts cannot be responsible for ideas and concepts that my child may gain by his or her inappropriate use of the Internet.

I also understand and accept the conditions stated and agree to release, indemnify, and hold harmless, Fort Worth Academy of Fine Arts, Fort Worth Academy of Fine Arts' Board of Education, and/or their employees or agents from any and all claims and liability associated with or arising from the above student's independent use and/or access to the Internet.

Parent/Guardian Name (Please Print)

Parent/Guardian Signature

Date