



## **TCA+A Conservatories Transition Plan**

### **Note from the Director:**

Our 2020-2021 season will absolutely be one for the books! I could not be more thankful to all of you for being a part of our family this season and trusting us with the artistic training of your child. Please know that we understand what a big honor that is and will continue to do everything we possibly can to ensure your child has the best quality training in a safe and fun environment.

### **Start of the Season**

We started our 2020-2021 season the end of August with all of our classes online through the Zoom platform. It has been amazing to watch how all of our students have adapted to this new learning style.

### **Transition Timeline**

We will offer in-person and online options starting October 19! Beginning that day, we will still continue to offer all of our classes online through Zoom and will also offer an in-person option for our group classes. All private lessons will remain online. Students enrolled in group classes can select in-person or online for their training and the schedule will remain the same for both options. We're excited to offer both to meet your child's needs!

### **In Person Requirements**

The following pages outline the procedures we have put in place under the guidance of health regulations and best practices. We know that many of these may not add to the fun factor of our classes, but we know that they will help to keep everyone safe and healthy, so that we are able to continue to have classes in-person. We ask that you work with us by talking with your student beforehand about why these practices are necessary and helpful. We want all of our students, both online and in-person, to have the best experience possible in class. If a student has selected in-person, but they are unable to follow the requirements listed below, they will automatically be transitioned back to participating in class online. It is my hope that symptom screening, mask wearing, hand sanitizing, and social distancing become natural parts of class and the focus is able to remain on the artistic development of each student. Please do not hesitate to reach out if you have any questions or concerns. As your director, I am here for you and your students, and want to do everything I can to make sure you have a positive experience being a part of the TCA+A Conservatory Family.

Sincerely,

Sheyna Ferraro

Community Programs Director

Texas Center for Arts + Academics

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# **TCA+A Conservatories**

## **Safe Return to In Person Group Classes**

### **Before Campus Access**

#### Screening Questions for COVID-19

1. TCA+A requires teachers and staff to self-screen for COVID-19 symptoms before coming onto campus.
2. Parents must ensure they do not send a child to class on campus if the child has COVID-19 symptoms or is test-confirmed with COVID-19. Parents must use the Daily Student COVID-19 Symptom Screener at the end of this document before dropping their child off for class each day.

### **On Campus Practices**

- All students are required to wear a mask (covering both mouth and nose) from the moment they approach the building until they exit the building.
  - Cloth face coverings or masks should be at least 2 layers of fabric thick (if you can blow out a candle with the mask on, it's not thick enough).
  - Neck gaiters, buffs, bandannas, and masks with exhalation valves or vents are NOT acceptable face coverings or masks.
  - Choose face coverings or masks that
    - Fit snugly but comfortably against the side of the face
    - Completely covers the nose, mouth, and chin
    - Are secured with ties or ear loops
    - Include multiple layers of fabric
    - Allow for breathing without restriction
    - Can be washed and machine dried without damage or change to shape.
  - Disposable masks should be changed out and any form of cloth masks must be washed frequently.
- Students are only allowed in the building during their scheduled class time. Class schedules can be found here: <https://www.artsacademics.org/conservatories/>
- Parents are not allowed inside the building and should wait in their car. Faculty members will greet students right inside the doors as they arrive and walk students out of the building to help them find their cars after class.
- Students should arrive ready for class. Dressing rooms are only available for Dance Conservatory students that attend school during the day in the same building as their Conservatory class, and have a class directly after school. These students can use the designated changing room one at a time.
- Students must bring their own supplies. Students will not be able to share or borrow supplies during class.
- All students will sanitize their hands when they enter their studio/class space.
- Students and faculty must remain 6 feet apart at all times inside the building.
- Shared surfaces will be disinfected after each use.
- All students need to come to class with a water bottle labeled with his or her name. Water fountains will be available for filling of water containers only. Water fountains that are not bottle fillers will be closed.

## **Notification/Quarantine/Returning Practices**

- Any student or faculty member who tests positive for COVID-19 or experiences symptoms (defined below) of COVID-19 must immediately notify the director ([sheyne.ferraro@artsacademics.org](mailto:sheyne.ferraro@artsacademics.org)) and remain home until the following three criteria are met:
  - At least one day (24 hours) has passed since recovery (resolution of fever without the use of fever-reducing medications)
  - The individual has improvement in symptoms (e.g., cough, shortness of breath)
  - At least 10 days have passed since symptoms first appeared
- Definition of COVID-19 Symptoms in evaluating whether an individual has symptoms consistent with COVID-19, individuals will be asked if they have recently begun experiencing any of the following in a way that is not normal for them:
  - Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
  - Loss of taste or smell
  - Cough
  - Difficulty breathing
  - Shortness of breath
  - Headache
  - Chills
  - Sore throat
  - Shaking or exaggerated shivering
  - Significant muscle pain or ache
  - Diarrhea
- Any student or faculty member who has been in direct contact with someone who tests positive for COVID-19 must immediately notify the director ([sheyne.ferraro@artsacademics.org](mailto:sheyne.ferraro@artsacademics.org)). They may only return after being quarantined for 14 days and are not experiencing any symptoms.
- Students who are required to stay home are able to still attend class online through the same Zoom links that were used prior to attending in person.
- If a student or faculty member tests positive for COVID-19, all students and faculty who were in class with that individual will be notified by the director.

## **After School Procedures for Conservatory Students Who Stay On Campus**

- FWAFA Students: After dismissal please proceed to the cafeteria where a FWAFA staff member will be monitoring students until your Conservatory teacher comes to escort you to class. Students may not go directly to their conservatory classroom because the rooms are being sanitized after dismissal. Students may not go anywhere else in the building because we want to know where everyone is at all times and keep everyone safe.
- TeSA Students: During dismissal you will stay with your teacher in your designated hallway wait until your Conservatory teacher arrives to escort you to class.

## **Drop Off Procedures for Students Not Already On Campus**

- Drop Off/Pick Up Location at TeSA: The TeSA building has 2 parking lots, a small one in the front at the main entrance, and a large one on the south side by the south doors. Please pull into the large parking lot on the south side of the building. Students will exit through those double glass doors and teachers will walk them to the cars.

- Drop Off/Pick Up Location at FWAFA: All 3 Conservatories use the back or east entrance to FWAFA. Please do NOT use the main entrance to the building for drop off or pick up. When you arrive enter from the north end and drive around to the east side (the side that faces away from Hulen). As you drive down the east side (heading north to south) you will see double glass doors with steps and a ramp leading up to them. Currently there are red dance and art conservatory signs. The music conservatory sign is coming soon! These are the doors that students should be dropped off at and picked up from. The parking spots in that area are labeled “NO Parking,” that only applies during the school day. Please feel free to pull into those spots to wait for your student.
- Parents, please do not drop your student off more than 5-10 minutes prior to class. If your class begins at 4:15pm please do not arrive earlier than 4:05pm-4:10pm.

## Daily Student COVID-19 Symptom Screener For In-Person Students

COVID-19 or otherwise, illness decreases a student’s ability to learn and puts them at risk for spreading illness to others.

Check in with your child each day before bringing them to class:

- Fever (100.4 or greater) or chills
- New loss of taste or smell
- New uncontrolled cough that causes difficulty breathing (students with chronic allergic/asthmatic cough, a change in cough from usual)
- Shortness of breath or difficulty breathing
- Severe headache
- Unusual fatigue
- Sore throat
- Significant muscle pain or body aches
- Diarrhea
- Nausea or vomiting
- Close contact with someone diagnosed with COVID-19 within the last 2 weeks (longer than 15 minutes without a mask)

Contact Sheyna Ferraro at 817-717-4544 or [Sheyna.ferraro@artsacademics.org](mailto:Sheyna.ferraro@artsacademics.org) if your child is presumed or confirmed with COVID-19.